



# Coningsby St. Michael's CofE Primary School

School Lane, Coningsby, Lincoln LN4 4SJ

Telephone (01526) 342312

Email enquiries@coningsby.laat.co.uk

Executive Head Teacher: Mrs S Liley

Head of School: Mrs S Khanna

SENDCo: Miss B Hicks

[www.coningsbyprimary.co.uk](http://www.coningsbyprimary.co.uk)

Twitter: @CSMPPrimary

## Drop/Collect and Emergency Contacts

I hereby give permission for the person/s listed below to drop off/collect my child/ren from school. Please indicate whether they have to be contacted in an emergency if the parents are unavailable.

**Box 1 and 2 must be completed for entry onto pupil database.**

Name of Child:	Class:

Details of authorised person:

Full Name and title: Relationship to Parent:	Full address with POST CODE	Home phone No:	Mobile phone No:	Emergency Contact please tick	
BOX 1:	BOX 2:			YES	NO:

Full Name and title: Relationship to Parent:	Full address with POST CODE	Home phone No:	Mobile phone No:	Emergency Contact please tick	
BOX 1:	BOX 2:			YES	NO:

Name of person/s to be <b>deleted</b> from pupil record:	Relationship to child: i.e. Grandparent/Child Minder	Date deleted from:		

Signature of Parent/Guardian ..... Date .....

<b>Office Use Only:</b> Date ScholarPack Updated:	Staff Initials:
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**Believe. Aspire. Succeed.**

